

<https://tacada.ca/job/estimator-2/>

## Estimator

### About Us

Daytona Homes and City Homes, a Tacada company has been a leader in the home building industry since 1993. Providing superior crafted homes and exceptional customer service across western Canada as we continue to grow into the future. Offering opportunities for both personal and professional growth, excellent earning potential and, most importantly – having fun. We want to give our customers the best home buying experience possible and that starts with the best employees. We can't wait to work with you.

### How We Work For You

- Competitive wages
- Health and dental benefits immediately upon hire
- Employee Assistance Program
- Inclusive work environment
- Volunteer opportunities
- Employee pricing for Daytona home purchases
- Tuition support
- RRSP Matching
- On site gym

### Responsibilities

*Supporting both Daytona Homes and City Homes Master Builder, estimators are responsible for accurate and timely purchase orders for construction starts and contribute to the maintenance of the ERP software for master budgets and projects.*

- Organize and maintain job files for our housing projects; ensuring smooth operations
- Plan detailed material take offs & cost estimates, laying the groundwork for successful project.
- Provide sub trade pricing for plans, specifications and coordinate the tender process;
- Execute cost to complete estimates, issue purchase orders to sub trades and material suppliers ;
- Prepare comprehensive job files for the superintendents reference.
- Monitor flow of invoices and work with accounting to ensure timely and accurate payables;
- Fulfill all sales price requests promptly
- Liaise with Sales Consultants/Admin team and Superintendent to ensure accuracy of information being distributed to the field;
- Develop and maintain model masters;
- Build and maintain product library options/upgrades;
- Other duties and responsibilities as assigned;

### Requirements

### Hiring organization

Tacada

### Employment Type

Full-time

### Job Location

11504 170 Street, Edmonton

### Date posted

June 17, 2024

- Minimum of 2-3 years of residential estimating experience
- Experience using ERP software, ideally newstar is considered an asset
- Ability to work in a fast paced, deadline-oriented environment
- Ability to read blueprints
- Ability to work in a team as well as individually
- Knowledge of Microsoft suite
- Attention to detail
- Strong time management skills
- Capability to create & maintain housing budgets & costing options
- Ability to manage a heavy workload.
- Strong communication and interpersonal skills